

Victor Elementary School District

AGENDA

REGULAR BOARD MEETING

WED, February 21, 2018, 6:00 pm

Location: District Office, 12219 2nd Ave., Victorville, CA

VISIONARY MISSION STATEMENT: VESD is committed to inspiring purposeful learners who create their futures with confidence, curiosity, innovation, and integrity through engaging learning experiences in safe environments within a supportive culture. Reasonable Accommodation for any Individual with a Disability: In compliance with the Americans with Disabilities Act, any individual with a disability who requires reasonable accommodation in order to participate in the public meetings of the governing board may request assistance by contacting the office of the superintendent at (760) 245-1691.

Public Documents Relating to Open Session Agenda Items are available to the public at the Victor Elementary School District, office of the superintendent, 12219 Second Ave, Victorville, California.

CALL TO ORDER

ROLL CALL

Members:

Clayton Moore, President; Karen Morgan, Vice President; Joyce Chamberlain, Clerk; Gabriel Stine and Gary Elder

Public Verbal Comments (6:00 p.m.)

1. Receive Public Verbal Comments Regarding Closed Session Items

This communication item is included on the agenda of each regular board meeting to provide an opportunity for citizens to make suggestions or identify concerns about matters affecting the district, or to suggest an item be scheduled for a future agenda. The board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention. The Board discusses personnel matters only in closed session. Should members of the public have a concern or complaint about District personnel, the Board requests that this be addressed through its complaint procedure; the form is available to the public with the agendas by the entrance to the board meeting room, rather than by comments during the opportunity for public comment. Should members of the public nevertheless discuss personnel matters during the opportunity for public comment, the Board will not respond to questions or comment on such matters. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

Please limit comments to three minutes per individual. Total time for public input is limited to 45 minutes.

CLOSED SESSION

2. PUBLIC EMPLOYMENT: Review superintendent evaluation

3. PUBLIC EMPLOYMENT/RELEASE/RESIGNATION: Act to Approve Personnel Reports #18-08

with Addendum(s)

M_____ S_____ V_____

4. CONFERENCE WITH LABOR NEGOTIATORS

District Representative: Maureen Mills

Employee Organization: V.E.T.A.

District Representative: Debbie Betts

Employee Organization: C.S.E.A.

5. RECEIVE LIABILITY CLAIMS UPDATE (Mrs. Betts)

6. REVIEW PUPIL SERVICES REPORT (Mrs. Benitez)

The board will review the Pupil Services Report:

A. Expulsion for student #9141214

B. Readmit for student #9134598

C. Readmit for student #9131353

REGULAR SESSION - Immediately following Closed Session but no earlier than 7:00 p.m.

7. Pledge of Allegiance

8. Report Actions Taken in Closed Session

Any actions taken in closed session above will be reported out to the public.

9. Review Board Protocol

Respect-Decorum Section, #10:: Individual personnel issues are not to be discussed in open session.

10. Review of Basic #7

VESD Basic #7:

We take responsibility and communicate concerns, providing possible solutions in order to create an environment of teamwork.

School Report

11. Mountain View Montessori (Mrs. Newell)

Head of School Tanya Newell will present the school action plan to achieve student progress.

Communication Session

12. Public Verbal Comments

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opportunity for citizens to make suggestions or identify concerns about matters affecting the district, or to suggest an item be scheduled for a future agenda. The board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention. The Board discusses personnel matters only in closed session. Should members of the public have a concern or complaint about District personnel, the Board requests that this be addressed through its complaint procedure; the form is available to the public with the agendas by the entrance to the board meeting room, rather than by comments during the opportunity for public comment. Should members of the public nevertheless discuss personnel matters during the opportunity for public comment, the Board will not respond to questions or comment on such matters. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

Please limit comments to three minutes per individual. Total time for public input is limited to 45 minutes.

13. V.E.T.A. Report

14. C.S.E.A. Report

15. Superintendent's Comments

16. Board Member Comments

Individual board members may wish to share information about topics not on the agenda or suggest items for a future agenda.

Recess

The board will take a brief recess.

Information Items

17. RECEIVE MONTHLY ATTENDANCE RECOGNITION REPORT (Mrs. Benitez)

The board will receive the monthly attendance recognition report.

18. RECEIVE MONTHLY SUSPENSION REPORT FOR JANUARY, 2018 (Mrs. Benitez)

The board will receive the monthly suspension report.

19. RECEIVE MONTHLY CONFERENCE REPORTS (Ms. Clark)

The monthly conference reports for December, 2017, and January, 2018, will be presented.

20. RECEIVE UPDATE ON LEA PLAN (Ms. Clark)

The board will receive an update on the Local Education Agency plan.

21. RECEIVE REPORT ON DECILE 1-3 WILLIAMS MONITORED SCHOOL VISITS BASED ON 2012 API (Mrs. Betts)

The board will review the quarterly report from the County Supt. of Schools office.

22. RECEIVE MONITORING REPORT (Mrs. Gonzales)

The board will receive the monthly monitoring report.

23. FIRST READING OF NEW AND REVISED BOARD POLICIES (Mrs. Gonzales)

The following board policies are presented for the first reading and input. The second reading is scheduled for March 14, with final reading and approval on April 25, 2018.

New and Revised Policies:

BP 0420.4 Charter School Authorization (Revised)

BP 1325 Advertising and Promotion (Revised)

BP 3513.4 Drug and Alcohol Free Schools (New)

BP 3515 Campus Security (New # -Formerly BP3515.7)

BP 3515.7 Firearms On School Grounds (New)

BP 4119.21, 4219.21, 4319.21 Code of Conduct/Professional Standards (New)

BP 4140,4240,4340 Bargaining Units (Revised)

BP 4200 Classified Personnel (Revised)

BP 5113.1 Chronic Absence And Truancy (Revised)

BP 5113.12 District School Attendance Review Board (New)

BP 5131.7 Weapons and Dangerous Instruments (New)

BP 5144 Discipline (Revised)

BP 6020 Parent Involvement (Revised)

BP 6153 School-Sponsored Trips (New)

BP 6170.1 Transitional Kindergarten (New)

Policies to be Deleted:

BP 0520.3 Title 1 Program Improvement Districts (Delete - Obsolete)

BP 3515.7 Utilization of Video Surveillance (Delete-Changed # to BP 3515 above)

BP 3517 Facilities Inspection (Delete- replaced by AR only)

BP 4119.21 Code of Ethics (Delete-Replaced with new BP 4119.21 listed above)

BP 4219.21 Code of Ethics (Delete-Replaced with new BP 4219.21 listed above)

BP 4319.21 Code of Ethics(Delete-Replaced with new BP 4319.21 listed above)

BP 4240 Organization-Units (Delete-Replaced with combined revised BP 4140, 4240, 4340 listed above)

BP 5131.7 Weapons and Dangerous Instruments (Delete- Replaced with new BP 5131.7 listed above)

24. Receive 2016-2017 Charter ADA Audits (Mrs. Gleason)

The District's auditor, Jeff Nigro, CPA of Nigro & Nigro, has completed the 2016/2017 annual audit of ADA (average daily attendance) for Mountain View Montessori and Sixth Street Prep. Copies are available at the District Office for review by any interested parties.

25. RECEIVE BUDGET UPDATE (Mrs. Gleason)

The board will receive a budget update.

Consent Items (Items 26-39)

The board will review and approve all consent items listed below (items 26-39) M_____ S_____ V_____

26. Approve Minutes of the January 17, 2018, Regular Board Meeting and the January 25, 2018, Special Board Meeting

(click on Minutes in the left column, then select date)

27. Approve District Warrants

28. Approve Comprehensive School Safety Plans for All Sites

Attached is a sample Comprehensive School Safety Plan. Each school is required to have all the elements as outlined in the sample. All schools follow the same format in order to assure they are meeting the guidelines as set forth by the State of California. Administration has reviewed all the Safety Plans and verified that all are in compliance with state guidelines.

29. Approve Donation of \$620.80 from Scentsational Accessories to Green Tree East for the GTE Christmas Shop Student Leadership Fundraiser

30. Approve Donation of \$60.70 from Box Tops for Education to Green Tree East

31. Approve Donation of \$23.09 from Burrtec Waste to Green Tree East for their Recycling Program

32. Approve Donation of \$411.00 from Bella Accessories to Green Tree East for the GTE Valentines Shop Student Leadership Fundraiser

33. Approve Donation of \$50.00 from Target to Galileo to be used for Instructional Materials

34. Approve December Donation of \$1,034.40 from Galileo PTO to Galileo to be used for Field Trip Expenses

35. Approve January Donation of \$1,336.91 from Galileo PTO to Galileo to be used for Field Trip Expenses

36. Approve Donation from Jurupa Mountains Discovery Center/CPTO in the Amount of \$31.50 for Challenger School to be used for Field Trips.

37. Approve Donation of \$500.00 from MEEC to Liberty School

38. Approve Donation of \$3983.00 Worth of Books for Classroom Libraries from First Book to Liberty School

39. Approve Volunteers for Challenger, Endeavour, Galileo, Green Tree East, Irwin Academy, Liberty, Lomitas, Mojave Vista, Park View, Village, and West Palms schools

ACTION ITEMS

40. ACT TO APPROVE PUPIL SERVICES REPORT (Mrs. Benitez)

The recommendation is to approve the following actions(s) as presented:

- A. Expulsion for student #9141214
- B. Readmit for student #9134598
- C. Readmit for student #9131353

M_____ S_____ V_____

41. ACT TO APPROVE MEMORANDUM OF UNDERSTANDING WITH CSEA (Mrs. Betts)

Through negotiations, an agreement has been reached with CSEA and Victor Elementary School District on the following Memorandum of Understanding:

Memorandum of Understanding: Addressing the increasing need to provide students with medical care/services at a different level of care than can be provided by Receptionist/Health Attendants and their current job descriptions.

- The purpose is to fill Receptionist/Health Attendant vacancies as they occur with Health Clerk/LVNs in order to meet the need for medical care/services. This MOU supersedes the previous MOU dated April 27, 2017, and approved by the Board on May 24, 2017, regarding the transition of Receptionist/Health Attendants to Health Clerk/LVNs.

The recommended action is to approve the Memorandum Of Understanding between CSEA and VESD as presented.

M_____ S_____ V_____

42. ACT TO APPROVE CSEA AB 1200 (Mrs. Betts)

The AB 1200 financial report is required to be completed when any additions, deletions or modifications have been made to the CSEA agreement. The AB 1200 was posted for public view for 72 hours. It is presented to the Board of Trustees for approval.

The recommended action is to approve the AB 1200.

M_____ S_____ V_____

43. ACT TO APPROVE INCREASE IN HOURS FOR CLASSIFIED TRANSLATOR POSITIONS (Mrs. Mills)

Due to an increased need for translation services, administration is recommending that two Classified Translator positions assigned to Pupil Services be increased permanently from 6 hours per day to 8 hours per day.

The recommended action is to increase the hours of two Translator positions assigned to Pupil Services to 8 hours per day effective February 22, 2018. Approval is recommended.

M_____ S_____ V_____

44. ACT TO APPROVE CONFIDENTIAL ACCOUNT CLERK POSITION (Mrs. Mills)

Denise Gleason, Director of Fiscal Services, recommends that one Confidential Account Clerk position be established due to an increase in work load in the areas of payroll and accounts payable. This new position will be 8 hours per day, 260 days per year, and will be assigned the Business Office.

The recommended action is to approve one 8 hour/260 day Account Clerk position assigned to the Business Office effective February 22, 2018.

M_____ S_____ V_____

45. ACT TO APPROVE INCREASE IN RATE OF PAY FOR SUBSTITUTE TEACHERS (Mrs. Mills)

We have surveyed other school districts on the rate of pay for substitute teachers, and are recommending an increase from \$135/day and \$150 for long term assignment to \$160/day and \$175 for long term assignments

The recommended action is to approve an increase in the rate of pay for substitute teachers to \$160/day and \$175/day on the 21st day, retro to the first day in the assignment effective February 12, 2018.

M_____ S_____ V_____

46. ACT TO APPROVE RESOLUTION #18-05 CALLING FOR FULL & FAIR FUNDING OF CALIFORNIA'S PUBLIC SCHOOLS (Mrs. Gonzales)

California has the world's sixth-largest economy and the highest gross domestic product of any state. Yet, we rank near the bottom nationally in funding for public schools, a status that threatens the prosperity of our state and the strength of our communities.

Resolution #18-05 urges the State Legislature to fund California's public schools at the national average or higher by the year 2020, and at a level equal to or above the average of the top 10 states by 2025.

The recommended action is to approve Resolution #18-05 as presented.

M_____ S_____ V_____

47. ACT TO VOTE ON 2018 CSBA DELEGATE ASSEMBLY ELECTION (Mrs. Gonzales)

The board as a whole may vote for up to seven candidates on the ballot for the 2018 CSBA Delegate Assembly.

The recommended action is to vote for up to seven candidates.

M_____ S_____ V_____

FINANCING CORPORATION BOARD MEETING

48. ACT TO ADJOURN FROM THE REGULAR VESD BOARD MEETING AND OPEN THE VESD FINANCING CORPORATION BOARD MEETING (Mrs. Betts)

The board will adjourn from the regular meeting of the Victor Elementary School District and open the Victor Elementary School District Financing Corporation Board Meeting.

M_____ S_____ V_____ Time: _____

49. ACT TO APPROVE THE INCUMBENCY AND SIGNATURE CERTIFICATE OF THE FINANCING CORPORATION OF THE VICTOR ELEMENTARY SCHOOL DISTRICT (Mrs. Betts)

Mrs. Betts will present the Incumbency and Signature Certificate of the Financing Corporation of the Victor Elementary School District.

The recommended action is for the board to approve the Incumbency and Signature Certificate of the Financing Corporation of the Victor Elementary School District as presented.

M_____ S_____ V_____

50. ACT TO ADJOURN THE VICTOR ELEMENTARY SCHOOL DISTRICT FINANCING CORPORATION BOARD MEETING AND RETURN TO THE REGULAR MEETING OF THE VICTOR ELEMENTARY SCHOOL DISTRICT (Mrs. Betts)

The board will adjourn from the Victor Elementary School District Financing Corporation Board Meeting and return to the regular meeting of the Victor Elementary School District.

M_____ S_____ V_____ Time: _____

CLOSED SESSION

A second closed session will be held if needed to complete any items from the first closed session.

REGULAR SESSION - REPORT OUT TO PUBLIC ON CLOSED SESSION ACTIONS

The board will return to regular session to report out to the public on any actions taken in closed session.

Adjournment

Time Adjourned: _____

M_____ S_____ V_____