

# Victor Elementary School District

## AGENDA

### REGULAR BOARD MEETING

WED, April 20, 2016, 6:00 pm

Location: Liberty School, 12900 Amethyst Rd. Victorville, CA

VISIONARY MISSION STATEMENT: VESD is committed to inspiring purposeful learners who create their futures with confidence, curiosity, innovation, and integrity through engaging learning experiences in safe environments within a supportive culture. Reasonable Accommodation for any Individual with a Disability: In compliance with the Americans with Disabilities Act, any individual with a disability who requires reasonable accommodation in order to participate in the public meetings of the governing board may request assistance by contacting the office of the superintendent at (760) 245-1691.

Public Documents Relating to Open Session Agenda Items are available to the public at the Victor Elementary School District, office of the superintendent, 12219 Second Ave, Victorville, California.

### CALL TO ORDER

### ROLL CALL

#### **Members:**

Gabriel Stine, President; Gary Elder, Vice President; Clayton Moore, Clerk; Karen Morgan and Joyce Chamberlain

### Public Verbal Comments (6:00 p.m.)

#### 1. Receive Public Verbal Comments Regarding Closed Session Items

This communication item is included on the agenda of each regular board meeting to provide an opportunity for citizens to make suggestions or identify concerns about matters affecting the district, or to suggest an item be scheduled for a future agenda. The board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention. Discussion of personnel matters is inappropriate for open session. The board is committed to protecting the privacy interests of district personnel. Should any member of the public wish to discuss a personnel matter, it must first be brought to the attention of the assistant superintendent of personnel services. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

Please limit comments to three minutes per individual.

### CLOSED SESSION

#### 2. PUBLIC EMPLOYMENT: Review superintendent evaluation

#### 3. PUBLIC EMPLOYMENT/RELEASE/RESIGNATION: Act to Approve Personnel Reports #16-12 with Addendum(s)

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

4. PUBLIC EMPLOYMENT: Review Proposed Employment Contracts for the On-Site Instructional Coordinators - OSIC (Mrs. Mills)
  
5. RECEIVE PUPIL SERVICES REPORT
  - A. Expulsion for student #299964
  - B. Expulsion for student #9132373
  - C. Expulsion for student #80416
  
6. CONFERENCE WITH LABOR NEGOTIATORS  
District Representative: Maureen Mills  
Employee Organizations: V.E.T.A. and C.S.E.A.
  
7. RECEIVE LIABILITY CLAIMS UPDATE (Mrs. Betts)

**REGULAR SESSION - Immediately following Closed Session but no earlier than 7:00 p.m.**

8. Pledge of Allegiance  
The Pledge of Allegiance will be led by Liberty students Nate Fox and Ethan Fox.
  
9. Report Actions Taken in Closed Session  
Any actions taken in closed session above will be reported out to the public.
  
10. Review Board Protocol  
Teamwork #10:  
Openly considering options and alternatives is recognized as a vehicle to good decision-making.
  
11. Review of Basic #1  
VESD Basic #1: The decisions we make are for the good of all students.
  
12. RECOGNITION OF 2016 CA GOLD RIBBON SCHOOLS (Dr. Stine)  
The board will recognize our two schools receiving the 2016 CA Gold Ribbon Award: Discovery School of the Arts and West Palms Conservatory. Quoting Tom Torlakson, State Superintendent of Public Instruction, "The award reflects your schools success in creating a positive learning atmosphere for your students. Such success is a direct result of your dedicated, creative, and talented staff, and your supportive school community."

**School Report**

13. Liberty School Presentation (Mrs. Verduzco)  
Principal Kimberly Verduzco will present the school action plan to achieve student progress.

**Communication Session**

14. Public Verbal Comments  
This communication item is included on the agenda of each regular board meeting to provide an opportunity for citizens to make suggestions or identify concerns about matters affecting the district, or to suggest an item be scheduled for a future agenda. The board may not have

complete information available to answer questions and may refer specific concerns to the staff for appropriate attention. Discussion of personnel matters is inappropriate for open session. The board is committed to protecting the privacy interests of district personnel. Should any member of the public wish to discuss a personnel matter, it must first be brought to the attention of the assistant superintendent of personnel services. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

Please limit comments to three minutes per individual. Total time for public input is limited to 45 minutes.

15. V.E.T.A. Report

16. C.S.E.A. Report

17. Superintendent's Comments

18. Board Members Comments

Individual board members may wish to share information about topics not on the agenda or suggest items for a future agenda.

### **Recess**

The board will take a brief recess.

### **Information Items**

19. SECOND READING OF NEW AND REVISED BOARD POLICIES (Mrs. Gonzales)

The following board board policies are presented for the second reading and input. The final reading and approval is scheduled for May 11, 2016.

New and Revised Policies:

- BP 0440 - District Technology Plan (Revised)
- BP 2111 - Superintendent Governance Standards (New)
- BP 2121 - Superintendents Contract (Revised)
- BP 4030 - Nondiscrimination in Employment (Revised)
- BP 4113.4 - Temporary Modified/Light-Duty Assignment (New)
- BP 4157.1 - Work-Related Injuries (New)
- BP 5111.1 - District Residency (Revised)
- BP 5116 - School Attendance Boundaries (Revised)
- BP 5123 - Promotion/Acceleration/Retention (Revised)
- BP 5141.4 - Child Abuse Prevention and Reporting (Revised)
- BP 6173 - Education for Homeless Children (Revised)

Policies to be Deleted:

- BP 2111 - Line of Administration (replaced with BP 2111 Superintendent Governance Standards)

20. REVIEW PROPOSED 2016-2017 BOARD MEETING SCHEDULE (Mrs. Gonzales)  
The proposed 2016-2017 Board Meeting Schedule will be presented for board review and input. The schedule will be brought back for approval at the May 11, 2016, board meeting.
21. RECEIVE MONTHLY ATTENDANCE RECOGNITION REPORT (Mrs. Benitez)  
The board will receive the monthly attendance recognition report.
22. RECEIVE MONTHLY CONFERENCE REPORT (Ms. Clark)  
The board will receive the monthly conference report.
23. RECEIVE MONTHLY SUSPENSION REPORT (Mrs. Benitez)  
The board will receive the monthly suspension report.

**Consent Items (Items 24-31)**

The board will review and approve all consent items listed below (items 24-31). M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

24. Approve Minutes of the March 9, 2016, Regular Board Meeting and the March 15, 2016 Special Board Meeting  
(click on Minutes in the left column, then select date)
25. Approve District Warrants
26. Approve Interdistrict Attendance Agreement with Other School Districts:  
Adelanto, Alta Loma, Apple Valley Unified, Baker Valley Unified, Barstow Unified, Bear Valley Unified, Central, Chaffey Joint Union High School, Chino Valley Unified, Colton Joint Unified, Cucamonga, Etiwanda, Fontana Unified, Helendale, Hesperia Unified, Lucerne Valley Unified, Morongo Unified, Mountain View, Mt. Baldy Joint Unified, Needles Unified, Ontario-Montclair, Oro Grande, Rialto Unified, Rim of the World Unified, San Bernardino City Unified, Silver Valley Unified, Snowline Joint Unified, Trona Joint Unified, Upland Unified, Victor Valley Union High School.
27. Approve Interdistrict Attendance Agreement with Redlands Unified School District
28. Approve Donation for Discovery School from Lifetouch in the amount of \$273.72.
29. Approve Donation for Discovery School from Burrtec Waste in the amount of \$54.51.
30. Approve Donation for Park View School from Target in the amount of \$229.77
31. Approve Volunteers for Brentwood, Discovery, Endeavour, Galileo, Green Tree East, Liberty, Lomitas, Mojave Vista, Montessori, Puesta del Sol, and West Palms Schools

**ACTION ITEMS**

32. ACT TO APPROVE PUPIL SERVICES REPORT (Mrs. Benitez)

The board will take action to approve the Pupil Services Report which includes the following items:

- A. Expulsion for student #299964
- B. Expulsion for student #9132373
- C. Expulsion for student #80416

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**33. ACT TO APPROVE EMPLOYMENT CONTRACTS FOR ON-SITE INSTRUCTIONAL COORDINATORS (OSIC) AND SALARY SCHEDULE (Mrs. Mills)**

The employment contracts for four additional On-Site Instructional Coordinators will be presented for the board’s consideration.

On-Site Instructional Coordinator Salary Schedule will be presented for Board’s consideration.

The recommended action is to approve the employment contracts and salary schedule as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**34. ACT TO APPROVE RESOLUTION #16-6 - DECLARATION OF INTENTION TO CONVEY EASEMENTS TO CITY OF VICTORVILLE FOR PUBLIC PURPOSES ON THE ARROWHEAD SCHOOL PROJECT (Mr. Etter)**

The Victor Elementary School District is required to grant a “Storm Drain Easement”, which is on the East side of the property along Arrowhead Drive, for the Arrowhead School Project and an “Irrevocable Offer of Dedication” to the City of Victorville for the land required to develop the street areas around the Arrowhead New School project.

The recommended action is to approve Resolution #16-6 as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**35. ACT TO APPROVE RESOLUTION #16-7 - DECLARATION OF INTENTION TO SELL REAL PROPERTY – FORMER D.O. (Mr. Etter)**

The Former District Administrative Office (“Former D.O.”) located at 15579 8th Street in Victorville is currently unoccupied and not needed by the District for classroom purposes. The property requires an expenditure of District funds for maintenance, which creates potential liability for the District. The total value of this property is estimated at approximately \$875,000.

The recommended action is to approve Resolution #16-7 as presented, making the “Former D.O.” available for potential sale and to designate Dale Etter, Director of Facilities, to take all necessary actions for disposal of such property.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**36. ACT TO APPROVE REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS, FORM J-13A (Mrs. Spiller)**

Lomitas Elementary was affected by a power outage 03/30/16 which caused early school closure. Ed Code allows a district to submit a J-13A waiver to prevent penalty in this situation. The recommended action is for Superintendent Jan Gonzales to administer the required oaths

to all Board members and for each Board member to sign the required J-13A affidavits.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**37. INCREASE IN HOURS FOR BILINGUAL INSTRUCTIONAL ASSISTANT AT SIXTH STREET PREP (Mrs. Mills)**

Based on the results of a recent analysis, it has been determined that there is a need to increase the hours for the Bilingual Instructional Assistant position assigned to Sixth Street Prep.

The recommended action is to approve increasing the hours for the bilingual instructional assistant position assigned to Sixth Street Prep to 6 hours per day.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**38. ACT TO ESTABLISH BREAKFAST PROGRAM AT ENDEAVOUR, GALILEO, GREEN TREE EAST MONTESSORI AND WEST PALMS (Mrs. Raynolds)**

Jill Raynolds, Director of Nutrition Services, on behalf of the students, parents and staff of Endeavour, Galileo, Green Tree East, Montessori and West Palms requests to establish a breakfast program. The breakfast program will require a two-hour cook and a one hour cashier at each site.

Administration recommends to establish a breakfast program at Endeavour, Galileo, Green Tree East, Montessori and West Palms effective August 18, 2016.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**39. ACT TO APPROVE RENEWAL OF C.O.C. MEMBER – CHRISTIAN GUNTERT (Mrs. Betts)**

In April of 2016, Citizens Oversight Committee member Christian Guntert's term will expire. Term renewals were discussed and Mr. Guntert agreed to serve a third 2-year term. He serves in the role of "member at large".

The recommended action is to approve the C.O.C. member renewal of Christian Guntert for a 2 year term as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**40. ACT TO APPROVE RENEWAL OF C.O.C. MEMBER – KEITH METZLER (Mrs. Betts)**

In April of 2016, Citizens Oversight Committee member Keith Metzler's term will expire. Term renewals were discussed and Mr. Metzler agreed to serve a third 2-year term. He serves in the role of "parent/guardian with a VESD enrolled child".

The recommended action is to approve the C.O.C. member renewal of Keith Metzler for a 2 year term as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**CLOSED SESSION**

A second closed session will be held if needed to complete any items from the first closed session.

**REGULAR SESSION - REPORT OUT TO PUBLIC ON CLOSED SESSION ACTIONS**

The board will return to regular session to report out to the public on any actions taken in closed session.

**Adjournment**

Time Adjourned: \_\_\_\_\_

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_