

# Victor Elementary School District

## AGENDA

**REGULAR BOARD MEETING**  
**WED, May 14, 2014, 5:00 pm**

**Location:** District Office, 12219 2nd Ave., Victorville, CA

VISION: To prepare students to be able to select from a variety of career opportunities and to be successful in the world of work. MISSION: All students will be at or above grade level in reading, writing, and mathematics as measured by results on state exams. Reasonable Accommodation for any Individual with a Disability: In compliance with the Americans with Disabilities Act, any individual with a disability who requires reasonable accommodation in order to participate in the public meetings of the district's governing board may request assistance by contacting superintendent's office, (760) 245-1691.

Public Documents Relating to Open Session Agenda Items are available to the public at the Victor Elementary School District, superintendent's office, 12219 Second Ave, Victorville, California.

### CALL TO ORDER

### ROLL CALL

#### **Members:**

Karen Morgan, President; Joyce Chamberlain, Vice President; Elise Brown, Clerk; Dr. Gabriel Stine and Dr. Gary Elder

#### **BOARD WORK SESSION REGARDING LCAP (5:00 PM)**

The board members will review and discuss the LCAP with cabinet members.

#### **Public Verbal Comments regarding Closed Session (6:00 PM)**

##### 1. Receive Public Verbal Comments Regarding Closed Session Items

This communication item is included on the agenda of each regular board meeting to provide an opportunity for citizens to make suggestions or identify concerns about matters affecting the district, or to suggest an item be scheduled for a future agenda. The board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention. Discussion of personnel matters is inappropriate for open session. The board is committed to protecting the privacy interests of district personnel. Should any member of the public wish to discuss a personnel matter, it must first be brought to the attention of the assistant superintendent of personnel services. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

Please limit comments to three minutes per individual.

#### **CLOSED SESSION**

##### 2. PUBLIC EMPLOYMENT/RELEASE/RESIGNATION: Act to Approve Personnel Reports #14-14 with Addendum(s)

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

##### 3. REVIEW PUPIL SERVICES REPORT (Mrs. Benitez)

The board will review the pupil services report:

- A. Expulsion of student #315611
- B. Expulsion of student #9129799

4. CONFERENCE WITH LABOR NEGOTIATORS

District Representative: Maureen Mills  
Employee Organizations: V.E.T.A. and C.S.E.A.

5. PUBLIC EMPLOYMENT: Review proposed contracts for assistant superintendent of pupil services and director of safety, operations and transportation

6. BOARD SELF-EVALUATION

7. PUBLIC EMPLOYMENT: Review superintendent's contract

**REGULAR SESSION - Immediately following Closed Session but no earlier than 7:00 p.m.**

8. Pledge of Allegiance

9. Report Actions Taken in Closed Session

Any actions taken in closed session above will be reported out to the public.

10. Review Board Protocol

Respect - Decorum Section, #3: Each board member and the superintendent are honorable, honest, and dedicated to the success of the board.

11. Review of Basic #15

VESD Basic #15: Everyone honors agreements, schedules, and timelines.

**Communication Session**

12. Public Verbal Comments

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Please limit comments to three minutes per individual. Total time for public input is limited to 45 minutes.

13. V.E.T.A. Report

14. C.S.E.A. Report

15. Superintendent's Comments

16. Board Members Comments

Individual board members may wish to share information about topics not on the agenda or suggest items for a future agenda.

### **Information Items**

17. REVIEW NEW VISIONARY MISSION STATEMENT (Mrs. Gonzales)

The board will review and discuss the proposed new visionary mission which was developed at the recent two-day planning meeting with Dr. Lindsey Gunn.

"VESD is committed to inspiring purposeful learners who create their futures with confidence, curiosity, innovation, and integrity through engaging learning experiences in safe environments within a supportive culture."

18. RECEIVE INFORMATION REGARDING SPRING CLEAN-UP AND AUCTION (Mr. Lester)

With class size reduction and the growth that we are experiencing, we need to have every room available for students, so the directors and supervisors have put together a detailed plan and timeline to expedite this process.

19. RECEIVE INFORMATION REGARDING SAFE ROUTES TO SCHOOL GRANT (Mr. Lester)

We are working with the City of Victorville for grant dollars through the Safe Routes to School Program. We currently have four of our schools targeted for egress improvements.

20. RECEIVE MONTHLY BUDGET UPDATE (Ms. Jauregui)

The board will receive the monthly budget update.

21. RECEIVE REPORT ON DECILE 1-3 WILLIAMS MONITORED SCHOOL VISITS BASED ON 2012 API (Mrs. Betts)

The board will review the quarterly report from the County Supt. of Schools office.

22. RECEIVE ATTENDANCE RECOGNITION REPORT (Mrs. Benitez)

The board will receive the monthly attendance recognition report.

23. RECEIVE MONTHLY SUSPENSION REPORT (Mrs. Benitez)

The board will receive the monthly suspension report for April.

## **Consent Items (Items 24-29)**

The board will review and approve all consent items listed below (items 24-29). M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

24. Approve Minutes of the April 16, 2014, Regular Board Meeting  
(click on Minutes in the left column, then select date)

25. Approve District Warrants

26. Approve Increase in Hours for Cashier at Galileo

27. Approve Donations for Discovery School of the Arts:  
\$150 from Edison to be used for instructional materials; and \$425 from the Parent Support Group to be used for field trip transportation

28. Approve Donation for Park View School from Tiffany Strzykalski in the amount of \$700 to be used for a field trip

29. Approve Volunteers for Brentwood, Sixth St. Prep, Park View, Endeavour, Montessori, Mojave Vista, Village, Puesta del Sol, and Challenger schools

## **ACTION ITEMS**

30. ACT TO APPROVE PUPIL SERVICES REPORT (Mrs. Benitez)

The board will take action to approve the pupil services report as presented.

- A. Expulsion of student #315611
- B. Expulsion of student #9129799

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

31. APPROVE MEMORANDUM OF UNDERSTANDING WITH VETA – ADDRESSING SPEECH LANGUAGE PATHOLOGIST (Mrs. Mills)

Through negotiations, a Memorandum of Understanding was developed addressing speech language pathologist. The Memorandum of Understanding between Victor Elementary School District and Victor Elementary Teachers Association was created by district and VETA negotiators using the Interest Based Bargaining approach and a neutral facilitator. VETA held a ratification vote on April 1, 2014. By a majority vote, the Memorandum of Understanding between district and VETA were approved by the bargaining unit members.

The recommended action is to approve the Memorandum of Understanding between VETA and VESD as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

32. ACT TO APPROVE VETA AB 1200 MAY 14, 2014 - OTHER COMPENSATION FOR SPEECH THERAPISTS (Mrs. Mills)

The AB 1200 financial report is required to be completed when any additions, deletions or

modifications have been made to the VETA Agreement. The VETA AB1200, was posted for public viewing for 10 working days. It is presented to the Board of Trustees for approval

The recommended action is to approve the VETA AB 1200 dated May 14, 2014.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**33. ACT TO APPROVE EMPLOYMENT OF SPEECH THERAPIST ON THE BASIS OF A SUBSEQUENT VARIABLE TERM WAIVER (Mrs. Mills)**

The district actively seeks to employ fully credentialed speech therapists. There is a statewide shortage in this profession and we have an ongoing need to find qualified candidates to fill our vacancies for speech therapists. The district presently has a need for a speech therapist. Semetrah Harris has a B.A. in Communicative Disorders and has been accepted into the masters program with NOVA University and has been meeting the requirements to apply for a subsequent waiver.

The recommended action is to approve the employment of Semetrah Harris as a speech therapist on the basis of a subsequent variable term waiver.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**34. ACT TO APPROVE MOUNTAIN VIEW MONTESSORI CHARTER SCHOOL CLASSIFIED 5% OFF SCHEDULE INCREASE AND ADDITION OF PAID SICK DAYS (Mrs. Mills)**

To maintain competitive rates and promote employee retention and equity among the Montessori School staff, administration recommends 5% off schedule increase for the Montessori School classified staff.

Classified employees do not have any paid sick days currently. Unused sick days would not carry over to following year or be paid out.

The recommended action is to approve the 5% increase off schedule for Mountain View Montessori Charter School hourly/daily employees retroactive to 7/1/13 and approve the addition of three sick days annually beginning 7/1/14.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**35. ACT TO APPROVE MOUNTAIN VIEW MONTESSORI CHARTER SCHOOL CERTIFICATED 5% OFF SCHEDULE INCREASE (Mrs. Mills)**

Mountain View Montessori has had no increase on the certificated salary schedule since 2008. To maintain competitive rates and promote staff retention, administration recommends 5% off schedule increase for the Montessori certificated staff (solution via Interest Based Problem Solving).

The recommended action is to approve the 5% off schedule increase for Mountain View Montessori Charter School certificated employees as presented retroactive to 7/1/13.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**36. ACT TO APPROVE MOUNTAIN VIEW MONTESSORI CHARTER SCHOOL 5% INCREASE OFF SCHEDULE FOR ADMINISTRATOR SALARY (Mrs. Mills)**

The Mountain View Montessori Charter School administrator salary schedule was last revised in 2009. To maintain competitive rates and promote employee retention and equity among Montessori staff, administration recommends 5% off schedule for Mountain View Montessori management.

The recommended action is to approve the 5% increase off schedule for the Mountain View Montessori Charter School administrator, retroactive to 7/1/13.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

37. ACT TO APPROVE EXPENDITURE PLANS FOR THE COMMON CORE STATE STANDARDS IMPLEMENTATION GRANT (Mrs. Jauregui)

According to Assembly Bill (AB) 86, as a condition of receiving Common Core State Standard (CCSS) Implementation Funds, the district must develop and adopt a plan delineating how funds shall be spent. The plan must be explained in a public meeting of the governing board prior to its adoption in a subsequent public board meeting.

The Common Core State Standards Implementation Grant Plans for Victor Elementary School District, Mountain View Montessori, and Sixth Street Prep, as presented to the governing board at a public meeting held April 16, 2014, are attached.

The recommended action is to approve the expenditure plans for the Common Core State Standards Implementation Grant.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

38. ACT TO APPROVE EMPLOYMENT CONTRACT FOR ASSISTANT SUPERINTENDENT OF PUPIL SERVICES (Mrs. Mills)

At the April 16, 2014, board meeting, the board appointed Tanya Benitez as the assistant superintendent of pupil services.

The recommended action is to approve the employment contract for Tanya Benitez as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

39. ACT TO APPROVE EMPLOYMENT CONTRACT FOR DIRECTOR OF SAFETY, OPERATIONS AND TRANSPORTATION (Mrs. Mills)

At the April 16, 2014 board meeting, the board approved the position of director of safety, operations and transportation, currently occupied by Donald Lester.

The recommended action is to approve the employment contract for Donald Lester as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

40. ACT TO APPROVE NEW CLASSIFIED POSITIONS (Mrs. Mills)

Cabinet has assessed the staffing needs for the 2014/2015 school year and request the following positions be approved for the coming year. The following positions are necessitated by growth:

- One Grounds Person: 8 hours per day, and 260 total days
- One General Maintenance I: 8 hours per day and 260 total days
- One Clerk Typist: 8 hours per day and 260 total days assigned to Personnel Services

Administration recommends establishing these new positions as presented, effective July 1, 2014.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**41. ACT TO APPROVE ESTABLISHING A SPECIAL EDUCATION INSTRUCTIONAL ASSISTANT POSITION (Mrs. Mills)**

To better serve the needs of the students within the Victor Elementary School District, we determined there is a need to establish one special education instructional assistant position. The initial placement will be at Puesta del Sol.

The recommended action is to approve one special education instructional assistant position effective May 15, 2014.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**42. ACT TO APPROVE RESOLUTION 14-08 TO APPROVE JPA AND RESOLUTION 14-09 TO AMEND THE DESERT MOUNTAIN SELPA LOCAL PLAN (Mrs. Gonzales)**

On April 11, 2014, the Desert Mountain SELPA Board of Directors took action to approve the formation of a joint powers authority (JPA) to act as the governance structure for the SELPA Local Plan. The proposed SELPA JPA name is the California Association of Health and Education Linked Professions (CA HELP). As a part of the approval process, the JPA agreement and the revised SELPA Local Plan must be approved by the governing board of each local education agency (LEA).

The recommended action is to approve Resolutions 14-08 and 14-09, to join the JPA and to approve the revised Desert Mountain SELPA Local Plan.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**CLOSED SESSION**

A second closed session will be held if needed to complete any items from the first closed session.

**REGULAR SESSION - REPORT OUT TO PUBLIC ON CLOSED SESSION ACTIONS**

The board will return to regular session to report out to the public on any actions taken in closed session.

**Adjournment**

Time Adjourned: \_\_\_\_\_

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_