

# Victor Elementary School District

## AGENDA

### REGULAR BOARD MEETING

WED, June 28, 2017, 6:00 pm

Location: District Office, 12219 2nd Ave., Victorville, CA

VISIONARY MISSION STATEMENT: VESD is committed to inspiring purposeful learners who create their futures with confidence, curiosity, innovation, and integrity through engaging learning experiences in safe environments within a supportive culture. Reasonable Accommodation for any Individual with a Disability: In compliance with the Americans with Disabilities Act, any individual with a disability who requires reasonable accommodation in order to participate in the public meetings of the governing board may request assistance by contacting the office of the superintendent at (760) 245-1691.

Public Documents Relating to Open Session Agenda Items are available to the public at the Victor Elementary School District, office of the superintendent, 12219 Second Ave, Victorville, California.

### CALL TO ORDER

### ROLL CALL

#### **Members:**

Gary Elder, President; Clayton Moore, Vice President; Karen Morgan, Clerk; Gabriel Stine and Joyce Chamberlain

#### **Public Verbal Comments (6:00 p.m.)**

#### 1. Receive Public Verbal Comments Regarding Closed Session Items

This communication item is included on the agenda of each regular board meeting to provide an opportunity for citizens to make suggestions or identify concerns about matters affecting the district, or to suggest an item be scheduled for a future agenda. The board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention. Discussion of personnel matters is inappropriate for open session. The board is committed to protecting the privacy interests of district personnel. Should any member of the public wish to discuss a personnel matter, it must first be brought to the attention of the assistant superintendent of personnel services. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

Please limit comments to three minutes per individual.

#### **CLOSED SESSION**

#### 2. REVIEW BOARD SELF-EVALUATION

#### 3. PUBLIC EMPLOYMENT/RELEASE/RESIGNATION: Act to Approve Personnel Reports #17-14 with Addendum(s)

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

#### 4. PUBLIC EMPLOYMENT: Review Proposed Annual Offers of Employment for Certificated Management Positions

5. PUBLIC EMPLOYMENT: Review Proposed Annual Offers of Employment for Classified Management Positions
6. PUBLIC EMPLOYMENT: Review proposed employment contract for Assistant Superintendent, Administrative Services
7. PUBLIC EMPLOYMENT: Review proposed employment contract for Assistant Superintendent, Educational Services
8. PUBLIC EMPLOYMENT: Review proposed employment contract for Assistant Superintendent, Personnel Services
9. PUBLIC EMPLOYMENT: Review proposed employment contract for Assistant Superintendent, Pupil Services
10. PUBLIC EMPLOYMENT: Review proposed Offer of Employment for Director of School Climate & Student Wellness
11. PUBLIC EMPLOYMENT: Review proposed Offer of Employment for Director of Technology
12. PUBLIC EMPLOYMENT: Review proposed Offer of Employment for Director of Safety, Operations & Transportation
13. PUBLIC EMPLOYMENT: Review proposed Offer of Employment for Director of Food Services
14. PUBLIC EMPLOYMENT: Review proposed Offer of Employment for Director of Facilities
15. CONFERENCE WITH LABOR NEGOTIATORS  
District Representative: Maureen Mills  
Employee Organizations: V.E.T.A. and C.S.E.A.
16. RECEIVE LIABILITY CLAIMS UPDATE (Mrs. Betts)
17. REVIEW PUPIL SERVICES REPORT (Mrs. Benitez)  
The board will review the pupil services report regarding:
  - A. Expulsion of Student #281474

**REGULAR SESSION - Immediately following Closed Session but no earlier than 7:00 p.m.**

18. Pledge of Allegiance

19. Report Actions Taken in Closed Session

Any actions taken in closed session above will be reported out to the public.

20. Review Board Protocol

Respect-Decorum Section #2: Each member of the board is to be treated with dignity and respect.

21. Review of Basic #9

VESD Basic #9: We recognize others' accomplishments, efforts, and positive attitudes.

**Communication Session**

22. Public Verbal Comments

This communication item is included on the agenda of each regular board meeting to provide an opportunity for citizens to make suggestions or identify concerns about matters affecting the district, or to suggest an item be scheduled for a future agenda. The board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention. Discussion of personnel matters is inappropriate for open session. The board is committed to protecting the privacy interests of district personnel. Should any member of the public wish to discuss a personnel matter, it must first be brought to the attention of the assistant superintendent of personnel services. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

Please limit comments to three minutes per individual. Total time for public input is limited to 45 minutes.

23. V.E.T.A. Report

24. C.S.E.A. Report

25. Superintendent's Comments

26. Board Members Comments

Individual board members may wish to share information about topics not on the agenda or suggest items for a future agenda.

**Information Items**

27. RECEIVE MONTHLY SUSPENSION REPORTS FOR MAY & JUNE 2017 (Mrs. Benitez)

The board will receive the monthly suspension reports for May and June, 2017.

28. RECEIVE 2016/2017 ATTENDANCE RECOGNITION REPORT (Mrs. Benitez)

The board will receive the end-of-year attendance recognition report for 2016/2017.

29. RECEIVE MONTHLY CONFERENCE REPORT (Ms. Clark)

The board will receive the monthly conference reports for May and June, 2017.

**Consent Items (Items 30-36)**

The board will review and approve all consent items listed below (items 30-36). M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

30. Approve Minutes of the June 7, 2017, Regular Board Meeting  
(click on Minutes in the left column, then select date)

31. Approve District Warrants Report

32. Approve Resolution #17-11 Board Delegation of Powers/Duties to Authorized Administrators  
This is the annual revision of the Board Delegation of Powers/Duties to Authorized Administrators for the period of July 1, 2017 through June 30, 2018.

33. Approve Donation to Galileo Academy from Lifetouch in the amount of \$563.55.

34. Approve Donation from Assistance League of Victor Valley in the amount \$847.00 to the district for binding and printing of Young Author winning books

35. Act to Approve Annual Offers of Employment for Certificated Management Positions  
Individual offers of employment for the following Certificated Management positions are presented for your approval.

Principal  
Assistant Principal  
On-Site Instructional Coordinator

36. Act to Approve Annual Offers of Employment for Classified Management Positions  
Individual offers of employment for the following Classified Management positions are presented for your approval.

BUSINESS OFFICE MANAGER  
COMPUTER NETWORK MANAGER  
CUSTODIAL SUPERVISOR  
FAMILY RESOURCE SUPERVISOR  
MAINTENANCE & GROUNDS SUPERVISOR  
PUBLIC INFORMATION OFFICER  
PURCHASING MANAGER  
SCHOOL SAFETY COORDINATORS

**ACTION ITEMS**

37. ACT TO APPROVE PUPIL SERVICES REPORT (Mrs. Benitez)

The board will take action to approve the pupil services report regarding the following student, as presented.

A. Expulsion of Student #281474

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

38. ACT TO APPROVE 2017-2018 BOARD GOALS (Mrs. Gonzales)

The proposed board goals will be reviewed.

The recommended action is to approve the 2017-2018 board goals as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

39. ACT TO APPROVE 2017-2018 DISTRICT ANNUAL BUDGET (Mrs. Spiller)

This budget represents the estimate for the 2017-2018 fiscal year on projected revenue and expenditures based on the Governor’s May Revise proposal. District staff will revise the budget within 45 days following the Governor’s approval of the State of California’s annual budget. The revised budget will be presented to you at the first interim report.

The recommended action is to approve the 2017-2018 District Annual Budget as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

40. ACT TO APPROVE 2017-2018 DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) (Mrs. Spiller)

As a condition of approving a District’s budget, the Governing Board must develop, adopt, and annually update a three-year Local Control Accountability Plan (LCAP). The LCAP describes the District’s overall vision and focuses on eight areas identified as state priorities. The LCAP demonstrates how the budget will help achieve the goals of the District.

The recommended action is to approve the 2017-2018 Local Control Accountability Plan for Victor Elementary School District as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

41. ACT TO APPROVE 2017-2018 CHARTER LOCAL CONTROL ACCOUNTABILITY PLANS (LCAP) (Mrs. Spiller)

The LCAP describes the overall vision and focuses on eight areas identified as state priorities. The LCAP demonstrates how the budget will help achieve the goals of the District. The District has decided to have the Charter LCAPs approved by the board for continued transparency within the District.

The recommended action is to approve the 2017-2018 Local Control Accountability Plans for Mountain View Montessori Charter School and Sixth Street Prep Charter School as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

42. ACT TO APPROVE RESOLUTION AUTHORIZING 2016-2017 ACTUAL SPENDING OF THE VESD EDUCATION PROTECTION ACCOUNT (EPA) FUNDS (Mrs. Spiller)

Article XIII Section 36 of the California Constitution establishes an annual requirement for Board action reviewing how monies received from the Education Protection Account were spent by the District within the current year. In compliance with this requirement the District has determined,

as reflected in Resolution #17-12 that the monies received were spent on instructional salaries.

The recommended action is to approve Resolution 17-12 authorizing how the funds of the District Education Protection Account (EPA) were spent for 2016-2017.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**43. ACT TO APPROVE RESOLUTIONS AUTHORIZING 2016-2017 ACTUAL SPENDING OF THE CHARTER EDUCATION PROTECTION ACCOUNT (EPA) FUNDS(Mrs. Spiller)**

Article XIII Section 36 of the California Constitution establishes an annual requirement for Board action reviewing how monies received from the Education Protection Account were spent by the Charters within the current year. In compliance with this requirement the District has determined, as reflected in Resolution #17-14 for Mountain View Montessori and Resolution #17-13 for Sixth Street Prep that the monies received were spent on instructional salaries.

The recommended action is to approve Resolutions #17-14 and #17-13 authorizing how the funds of the Charter Education Protection Accounts (EPA) were spent for 2016--2017.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**44. ACT TO APPROVE RESOLUTION AUTHORIZING 2017-2018 BUDGETED SPENDING DETERMINATIONS OF THE EDUCATION PROTECTION ACCOUNT (EPA) FUNDS (Mrs. Spiller)**

Article XIII Section 36 of the California Constitution establishes an annual requirement for Board action determining how monies received from the Education Protection Account will be spent by the District. In compliance with this requirement the District has determined, as reflected in Resolution #17-15 to spend the monies received on instructional salaries.

The recommended action is to approve Resolution #17-15 for VESD authorizing budgeted spending determinations of the Education Protection Account (EPA) for 2017-2018.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**45. ACT TO APPROVE RESOLUTIONS AUTHORIZING 2017-2018 BUDGETED SPENDING DETERMINATIONS OF THE EDUCATION PROTECTION ACCOUNT (EPA) FUNDS FOR THE CHARTER SCHOOLS (Mrs. Spiller)**

Article XIII Section 36 of the California Constitution establishes an annual requirement for Board action determining how monies received from the Education Protection Account will be spent by the charter schools. In compliance with this requirement the District has determined, as reflected in Resolution #17-17 for Mountain View Montessori, and #17-16 for Sixth Street Prep, to spend the monies received on instructional salaries.

The recommended action is to approve Resolution #17-17 for Mountain View Montessori and #17-16 for Sixth Street Prep authorizing budgeted spending determinations of the Education Protection Account (EPA) for 2017-2018.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**46. ACT TO APPROVE 2016/2017 CARS SPRING DATA COLLECTION & 2017/2018 APPLICATION FOR FUNDING (Mrs. Spiller)**

2016/2017 CARS (Consolidated Application and Reporting System) Spring Data Collection as well as the 2017/2018 Application for Funding are being submitted for Board approval.

The recommended action is to approve the 2016/2017 CARS Spring Submission and 2017/2018 Application for Funding as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

47. ACT TO APPROVE EMPLOYMENT CONTRACT OF ASSISTANT SUPERINTENDENT, ADMINISTRATIVE SERVICES (Mrs. Gonzales)

The Brown Act was amended according to SB 1436, effective January 1, 2017, to require the Governing Board, prior to taking final action on an employment agreement, to orally report a summary of a recommendation for the salaries, salary schedules, or compensation paid in the form of fringe benefits for "local agency executives." The Assistant Superintendent, Administrative Services is a local agency executive and a proposed contract is presented.

The recommended action is to approve the Employment Contract for the Assistant Superintendent, Administrative Services as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

48. ACT TO APPROVE EMPLOYMENT CONTRACT OF ASSISTANT SUPERINTENDENT, EDUCATIONAL SERVICES (Mrs. Gonzales)

The Brown Act was amended according to SB 1436, effective January 1, 2017, to require the Governing Board, prior to taking final action on an employment agreement, to orally report a summary of a recommendation for the salaries, salary schedules, or compensation paid in the form of fringe benefits for "local agency executives." The Assistant Superintendent, Educational Services is a local agency executive and a proposed contract is presented.

The recommended action is to approve the Employment Contract for the Assistant Superintendent, Educational Services as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

49. ACT TO APPROVE EMPLOYMENT CONTRACT OF ASSISTANT SUPERINTENDENT, PERSONNEL SERVICES (Mrs. Gonzales)

The Brown Act was amended according to SB 1436, effective January 1, 2017, to require the Governing Board, prior to taking final action on an employment agreement, to orally report a summary of a recommendation for the salaries, salary schedules, or compensation paid in the form of fringe benefits for "local agency executives." The Assistant Superintendent, Personnel Services is a local agency executive and a proposed contract is presented.

The recommended action is to approve the Employment Contract for the Assistant Superintendent, Personnel Services as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

50. ACT TO APPROVE EMPLOYMENT CONTRACT OF ASSISTANT SUPERINTENDENT, PUPIL SERVICES (Mrs. Gonzales)

The Brown Act was amended according to SB 1436, effective January 1, 2017, to require the Governing Board, prior to taking final action on an employment agreement, to orally report a summary of a recommendation for the salaries, salary schedules, or compensation paid in the form of fringe benefits for "local agency executives." The Assistant Superintendent, Pupil Services is a local agency executive and a proposed contract is presented.

The recommended action is to approve the Employment Contract for the Assistant Superintendent, Pupil Services as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**51. ACT TO APPROVE OFFER OF EMPLOYMENT FOR DIRECTOR OF SCHOOL CLIMATE AND STUDENT WELLNESS (Mrs. Gonzales)**

The Brown Act was amended according to SB 1436, effective January 1, 2017, to require the Governing Board, prior to taking final action on an employment agreement, to orally report a summary of a recommendation for the salaries, salary schedules, or compensation paid in the form of fringe benefits for "local agency executives." The Director of School Climate and Student Wellness is a local agency executive and a proposed offer of employment is presented.

The recommended action is to approve the offer of employment for the Director of School Climate and Student Wellness as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**52. ACT TO APPROVE ANNUAL OFFER OF EMPLOYMENT FOR THE DIRECTOR OF TECHNOLOGY (Mrs. Gonzales)**

The Brown Act was amended according to SB 1436, effective January 1, 2017, to require the Governing Board, prior to taking final action on an employment agreement, to orally report a summary of a recommendation for the salaries, salary schedules, or compensation paid in the form of fringe benefits for "local agency executives." The Director of Technology is a local agency executive and a proposed offer of employment is presented.

The recommended action is to approve the annual offer of employment for the Director of Technology as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**53. ACT TO APPROVE ANNUAL OFFER OF EMPLOYMENT FOR THE DIRECTOR OF SAFETY, OPERATIONS & TRANSPORTATION (Mrs. Gonzales)**

The Brown Act was amended according to SB 1436, effective January 1, 2017, to require the Governing Board, prior to taking final action on an employment agreement, to orally report a summary of a recommendation for the salaries, salary schedules, or compensation paid in the form of fringe benefits for "local agency executives." The Director of Safety, Operations & Transportation is a local agency executive and a proposed offer of employment is presented.

The recommended action is to approve the annual offer of employment for the Director of Safety, Operations & Transportation as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**54. ACT TO APPROVE ANNUAL OFFER OF EMPLOYMENT FOR THE DIRECTOR OF FOOD SERVICES (Mrs. Gonzales)**

The Brown Act was amended according to SB 1436, effective January 1, 2017, to require the Governing Board, prior to taking final action on an employment agreement, to orally report a summary of a recommendation for the salaries, salary schedules, or compensation paid in the form of fringe benefits for "local agency executives." The Director of Food Services is a local agency executive and a proposed offer of employment is presented.



The recommended action is to approve the annual offer of employment for the Director of Food Services as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**55. ACT TO APPROVE ANNUAL OFFER OF EMPLOYMENT FOR THE DIRECTOR OF FACILITIES (Mrs. Gonzales)**

The Brown Act was amended according to SB 1436, effective January 1, 2017, to require the Governing Board, prior to taking final action on an employment agreement, to orally report a summary of a recommendation for the salaries, salary schedules, or compensation paid in the form of fringe benefits for "local agency executives." The Director of Facilities is a local agency executive and a proposed offer of employment is presented.

The recommended action is to approve the annual offer of employment for the Director of Facilities as presented.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**56. ACT TO APPROVE INCREASE IN HOURS FOR LIBRARY MEDIA CLERK ASSIGNED TO GALILEO ACADEMY (Mrs. Mills)**

To better meet the student needs at Galileo Academy, it is recommended that the position of Library Media Clerk be permanently increased to 5 hours per day.

The recommended action is to increase the hours of the Library Media Clerk position assigned to Galileo Academy to 5 hours per day effective July 1, 2017.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**57. ACT TO APPROVE EMPLOYMENT OF SPEECH THERAPIST NATALIE PHILLIPS ON THE BASIS OF A VARIABLE TERM WAIVER (Mrs. Mills)**

The district actively seeks to employ fully credentialed speech therapists. There is a statewide shortage in this profession and we have an ongoing need to find qualified candidates.

Natalie Phillips has obtained her BA in Communication Disorders and is actively enrolled in a Masters Program meeting the requirements to renew her Waiver.

The recommended action is to approve the employment of Natalie Phillips as a Speech Therapist on the basis of a Variable Term Waiver.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**CLOSED SESSION**

A second closed session will be held if needed to complete any items from the first closed session.

**REGULAR SESSION - REPORT OUT TO PUBLIC ON CLOSED SESSION ACTIONS**

The board will return to regular session to report out to the public on any actions taken in closed session.

**Adjournment**

Time Adjourned: \_\_\_\_\_

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_