

Victor Elementary School District

AGENDA

REGULAR BOARD MEETING

WED, December 9, 2015, 6:00 pm

Location: District Office, 12219 2nd Ave., Victorville, CA

VISIONARY MISSION STATEMENT: VESD is committed to inspiring purposeful learners who create their futures with confidence, curiosity, innovation, and integrity through engaging learning experiences in safe environments within a supportive culture. Reasonable Accommodation for any Individual with a Disability: In compliance with the Americans with Disabilities Act, any individual with a disability who requires reasonable accommodation in order to participate in the public meetings of the governing board may request assistance by contacting the office of the superintendent at (760) 245-1691.

Public Documents Relating to Open Session Agenda Items are available to the public at the Victor Elementary School District, office of the superintendent, 12219 Second Ave, Victorville, California.

CALL TO ORDER

ROLL CALL

Members:

Joyce Chamberlain, President; , Dr. Gabriel Stine, Vice President; Dr. Gary Elder, Clerk; Karen Morgan and Clayton Moore

Public Verbal Comments

1. Receive Public Verbal Comments Regarding Closed Session Items

This communication item is included on the agenda of each regular board meeting to provide an opportunity for citizens to make suggestions or identify concerns about matters affecting the district, or to suggest an item be scheduled for a future agenda. The board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention. Discussion of personnel matters is inappropriate for open session. The board is committed to protecting the privacy interests of district personnel. Should any member of the public wish to discuss a personnel matter, it must first be brought to the attention of the assistant superintendent of personnel services. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

Please limit comments to three minutes per individual.

CLOSED SESSION

2. PUBLIC EMPLOYMENT/RELEASE/RESIGNATION: Act to Approve Personnel Reports #16-06 with Addendum(s)

M_____ S_____ V_____

3. REVIEW PUPIL SERVICES REPORT (Mrs. Benitez)

The board will review the pupil services report regarding:

Expulsion for student #79882

4. CONFERENCE WITH LABOR NEGOTIATORS
District Representative: Maureen Mills
Employee Organizations: V.E.T.A. and C.S.E.A.
5. RECEIVE LIABILITY CLAIMS UPDATE (Mrs. Betts)
6. PUBLIC EMPLOYMENT: Review superintendent evaluation

REGULAR SESSION - Immediately following Closed Session but no earlier than 7:00 p.m.

7. Pledge of Allegiance
8. Report Actions Taken in Closed Session
Any actions taken in closed session above will be reported out to the public.
9. Review Board Protocol
Teamwork Section #5. No individual board member will ever use the media as a forum.
10. Review of Basic #2
VESD Basic #2:
The VESD Promise to Employees is our principle belief. It will be honored by everyone.

Parents Recognition

11. Recognition of the first group of parents to complete English classes. (Ms. Clark)
The first group of parents to complete English classes were invited to the board meeting to receive completion certificates. A brief reception will follow the Communication Session.

Communication Session

12. Public Verbal Comments
This communication item is included on the agenda of each regular board meeting to provide an opportunity for citizens to make suggestions or identify concerns about matters affecting the district, or to suggest an item be scheduled for a future agenda. The board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention. Discussion of personnel matters is inappropriate for open session. The board is committed to protecting the privacy interests of district personnel. Should any member of the public wish to discuss a personnel matter, it must first be brought to the attention of the assistant superintendent of personnel services. Speakers are cautioned that under

California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

Please limit comments to three minutes per individual. Total time for public input is limited to 45 minutes.

13. V.E.T.A. Report

14. C.S.E.A. Report

15. Superintendent's Comments

16. Board Members Comments

Individual board members may wish to share information about topics not on the agenda or suggest items for a future agenda.

Recess/Reception

The board will take a brief recess.

Information Items

17. RECEIVE CITIZENS OVERSIGHT COMMITTEE REPORT (Mrs. Betts)

Citizens Oversight Committee Member, Michele Spears, will present an Oversight Committee Report to the board as required by Section 3.3 of the committee bylaws.

18. RECEIVE MONITORING REPORT (Mrs. Gonzales)

The board will receive the monthly monitoring report.

19. RECEIVE FINAL COUNTY REPORT REGARDING WILLIAMS MONITORED SCHOOLS (Mrs. Betts)

The board will receive a copy of the final report from the county superintendent of schools regarding Williams monitored schools based on the 2012 API.

20. RECEIVE ANNUAL COUNTY REPORT REGARDING WILLIAMS MONITORED SCHOOLS (Mrs. Betts)

The board will receive a copy of the annual summary report from the county superintendent of schools regarding Williams monitored schools based on the 2012 API.

21. RECEIVE MONTHLY CONFERENCE REPORTS (Ms. Clark)

The monthly conference reports will be presented for October and November.

22. RECEIVE MONTHLY ATTENDANCE RECOGNITION REPORT (Mrs. Benitez)

The board will review the monthly attendance recognition report.

23. RECEIVE MONTHLY SUSPENSION REPORTS FOR OCTOBER 2015 (Mrs. Benitez)

The board will receive the monthly suspension report.

24. RECEIVE UPDATE ON LEA PLAN (Ms. Clark)

The board will receive an update on the Local Education Agency plan.

25. FIRST READING OF REVISED BOARD POLICIES (Mrs. Gonzales)

The following board bylaw and board policies are presented for the first reading and input. The second reading is scheduled for January 13, 2016, with final reading and approval on February 3, 2016.

Revised Policies

BB 9400 Board and Superintendent Protocols (revised)

BP 3270 Sale and Disposal of Books, Equipment and Supplies (revised)

BP 6190 Evaluation of the Instructional Program (revised)

Consent Items (Items 26-29)

The board will review and approve all consent items listed below (items 26-29). M_____ S_____ V_____

26. Approve Minutes of the November 4, 2015, Regular Board Meeting
(click on Minutes in the left column, then select date)

27. Approve District Warrants

28. Approve Contract List

29. Approve Volunteers for Discovery, Lomitas, Mountain View Montessori, Mojave Vista, Park View, Sixth St. Prep, West Palms, Green Tree East, Liberty, and Endeavour schools

ACTION ITEMS

30. ACT TO APPROVE PUPIL SERVICES REPORT (Mrs. Benitez)

The board will take action to approve the pupil services report regarding the following student, as presented.

A. Expulsion for student #79882

M_____ S_____ V_____

31. ACT TO APPROVE FIRST INTERIM REPORT (Ms. Jauregui)

The first interim budget report will be presented.

The recommended action is for the Board to direct its president to certify that, based on current conditions, the district will be able to meet its financial obligations for this year and the ensuing two years; and to approve changes to the District budget through October 31, 2015.

M_____ S_____ V_____

32. Act to Approve Two Classified Memorandums of Understanding (Mrs. Mills)

The Memorandums of Understanding were created by District and CSEA negotiators using the Interest Based Bargaining Approach and a neutral facilitator. CSEA held a ratification vote on November 17, 2015. By a majority vote, the Memorandums of Understanding were approved by the Bargaining Unit Members.

MEMORANDUM OF UNDERSTANDING #1

- 1. The Day Custodian position at Galileo will be increased to 5 hours per day beginning October 10, 2015.
- 2. The 3 hour Clerk Typist assigned to Nutrition Services will be increased to 4 hours per day beginning October 10, 2015.
- 3. The Cashier position at Discovery School of the Arts will be increased to 4 hours per day to accommodate the breakfast program, beginning on or about November 9, 2015.

MEMORANDUM OF UNDERSTANDING #2

- 1. The Custodial Supervisor, along with the CSEA President, will monitor and evaluate the need to increase Night Custodian daily hours in 15 minute increments at school sites as warranted.
- 2. An increase to the employee’s paid working time, in 15 minute increments, will take place not to exceed an 8 hour paid work day for the term of this MOU.
- 3. This MOU shall become effective on October 10, 2015 pending both parties approval processes and shall sunset (expire) on June 30, 2016

The recommended action is to approve the two Memorandums of Understanding between CSEA and VESD as presented.

M_____ S_____ V_____

33. Act to Approve One Classified Memorandum of Understanding (Mrs. Mills)

Due to continued growth throughout the District, it has been determined that there is a need for a permanent increase in hours for three custodian positions. The following Memorandum of Understanding is presented for approval:

- The custodian position at Village Elementary School will be permanently increased from 5 hours to 7.5 hours.
- The custodian position at Endeavour Elementary School will be permanently increased from 6.75 to 8 hours.
- The custodian position at Maintenance & Operations will be permanently increased from 4.25 to 4.75 hours.

The recommended action is to approve the Memorandum of Understanding between CSEA

and VESD as presented.

M_____ S_____ V_____

34. Act to Approve the CSEA AB 1200 (Mrs. Mills)

The CSEA AB 1200 financial report is required to be completed when any additions, deletions or modifications have been made to the CSEA agreement. The CSEA AB 1200 was posted for public view for 10 working days. It is presented to the Board of Trustees for approval.

The recommended action is to approve the CSEA AB 1200.

M_____ S_____ V_____

35. Act to Approve Maintenance and Grounds Supervisor Employment Contract (Mrs. Mills)

The employment contract for the Maintenance & Grounds Supervisor will be presented for the board's consideration as attached.

The recommended action is to approve the Maintenance & Grounds Supervisor employment contract as presented.

M_____ S_____ V_____

36. ACT TO APPROVE EMPLOYMENT CONTRACTS FOR PRINCIPALS (Mrs. Mills)

The employment contracts for the Principals of Mojave Vista, Village and Sixth Street Prep will be presented for the board's consideration as attached.

The recommended action is to approve the employment contracts as presented.

M_____ S_____ V_____

37. ACT TO APPROVE EMPLOYMENT OF SPEECH THERAPIST, ALLIE FRALEY, ON THE BASIS OF A VARIABLE TERM WAIVER (Mrs. Mills)

The district actively seeks to employ fully credentialed speech therapists. There is a statewide shortage in this profession and we have an ongoing need to find qualified candidates.

Allie has been performing the duties and made excellent progress towards her BA in Communication Disorders with Utah State University, meeting the minimum requirements to renew her existing Waiver.

The recommended action is to approve the employment of Allie Fraley as a Speech Therapist on the basis of a Variable Term Waiver.

M_____ S_____ V_____

38. ACT TO ELECT THE VOTING REPRESENTATIVE FOR THE BOARD OF TRUSTEES FOR 2016 (Mrs. Gonzales)

The representative serves to vote at the county committee on school district organization annual

meeting, to fill any vacant committee positions. The county committee reviews requests on unification and/or transfers of territory. The board representative for 2015 was Joyce Chamberlain.

The board will take action to elect a voting representative for 2016.

M_____ S_____ V_____

39. ACT TO ELECT THE CLERK OF THE BOARD OF TRUSTEES FOR 2016 (Mrs. Gonzales)
The clerk will run board meetings when the president and vice-president are absent and will serve as signator on all actions requiring board certification. The clerk of the board for 2015 was Dr. Gary Elder.

The board will take action to elect a clerk of the board for 2016.

M_____ S_____ V_____

40. ACT TO ELECT THE VICE-PRESIDENT OF THE BOARD OF TRUSTEES FOR 2016 (Mrs. Gonzales)
The vice-president will run board meetings when the president is absent. Dr. Gabriel Stine was the vice-president for 2015.

The board will take action to elect a vice president of the board for 2016.

M_____ S_____ V_____

41. ACT TO ELECT THE PRESIDENT OF THE BOARD OF TRUSTEES FOR 2016 (Mrs. Gonzales)
The president of the board is in charge of the board meetings and serves as the spokesperson on behalf of the board. Joyce Chamberlain served as the board president for 2015.

The board will take action to elect a president of the board for 2016.

M_____ S_____ V_____

42. ACT TO NOMINATE CSBA DELEGATE ASSEMBLY CANDIDATE (Mrs. Gonzales)
The CSBA Delegate Assembly works with local districts, county offices, the Board of Directors and Executive Committee. Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state. Nomination and candidate biographical sketch forms for CSBA Delegate Assembly are now being accepted until January 7, 2016. Any CSBA member board is eligible to nominate board members within their geographical region or subregion. Each board may nominate as many individuals as it chooses.

In addition to the nomination, nominees must submit a candidate biographical sketch form. An optional one-page, one-sided, resume may also be submitted, (resume cannot be substituted for the candidate biographical sketch form). All materials must be postmarked no later than Thursday, January 7, 2016.

The board may take action to nominate candidates.

M_____ S_____ V_____

CLOSED SESSION

A second closed session will be held if needed to complete any items from the first closed session.

REGULAR SESSION - REPORT OUT TO PUBLIC ON CLOSED SESSION ACTIONS

The board will return to regular session to report out to the public on any actions taken in closed session.

Adjournment

Time Adjourned: _____

M_____ S_____ V_____