

Victor Elementary School District

AGENDA

REGULAR BOARD MEETING

WED, June 10, 2015, 6:00 pm

Location: District Office, 12219 2nd Ave., Victorville, CA

VISIONARY MISSION STATEMENT: VESD is committed to inspiring purposeful learners who create their futures with confidence, curiosity, innovation, and integrity through engaging learning experiences in safe environments within a supportive culture. Reasonable Accommodation for any Individual with a Disability: In compliance with the Americans with Disabilities Act, any individual with a disability who requires reasonable accommodation in order to participate in the public meetings of the governing board may request assistance by contacting the office of the superintendent at (760) 245-1691.

Public Documents Relating to Open Session Agenda Items are available to the public at the Victor Elementary School District, office of the superintendent, 12219 Second Ave, Victorville, California.

CALL TO ORDER

ROLL CALL

Members:

Joyce Chamberlain, President; Gabriel Stine, Vice President; Gary Elder, Clerk; Clayton Moore and Karen Morgan

Retirees Reception (6:00-7:00 PM)

The board will attend a reception for the 2014-15 VESD retirees.

REGULAR SESSION (7:00 p.m.)

1. Pledge of Allegiance

2. Recognition of 2014-15 District Retirees (Mrs. Mills)

The following employees have chosen to retire this year from Victor Elementary School District. Collectively these individuals have served the students of Victor Elementary School District for over 266 years.

- Dale Brendon – 26 years of service
- Steve Dinise – 23 years of service
- Carol Dinise – 23 years of service
- Laurie Donahue – 19 years of service
- Holly Engel – 15 years of service
- Esther Felix – 13 years of service
- Gloria Garcia-Garza – 19 years of service
- Judy Jordan – 20 years of service
- Wileen Klopping – 13 years of service
- Marsha Owens – 24 years of service
- Joseph Sherman – 19 years of service
- Mark Staggs – 25 years of service
- Stacy Stevenson – 27 years of service

These retirees and their families have been invited to attend the meeting so board members will have an opportunity to recognize their service to the district and wish them well.

3. Recess

The board will take a brief recess.

4. Review Board Protocol

Communication Section #8: Board members have a unique responsibility to share pertinent information that they see and hear regarding the district.

5. Review of Basic #10

VESD Basic #10: We are always Ladies and Gentlemen in all interactions, even when a conversation grows abusive and must be terminated.

Communication Session

6. Public Verbal Comments

This communication item is included on the agenda of each regular board meeting to provide an opportunity for citizens to make suggestions or identify concerns about matters affecting the district, or to suggest an item be scheduled for a future agenda. The board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention. Discussion of personnel matters is inappropriate for open session. The board is committed to protecting the privacy interests of district personnel. Should any member of the public wish to discuss a personnel matter, it must first be brought to the attention of the assistant superintendent of personnel services. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because those comments are made at a public meeting.

Please limit comments to three minutes per individual. Total time for public input is limited to 45 minutes.

7. V.E.T.A. Report

8. C.S.E.A. Report

9. Superintendent's Comments

10. Board Members Comments

Individual board members may wish to share information about topics not on the agenda or suggest items for a future agenda.

PUBLIC HEARING

11. Public Hearing on the 2015/16 Annual District Budget, Proposed Allocation of Excess Reserves for Fiscal Years 2015/2016, 2016/2017 and 2017/2018, and 2015/2016 District Local Control Accountability Plan (LCAP) (Ms. Jauregui)

1. The presented 2015/2016 district budgets have been available at the District Office since June 8, 2015. (Adjustments to these budgets will be made after Governor Brown signs the California State Budget.)

2. The presented proposed allocation of excess reserves for fiscal years 2015/2016, 2016/2017, 2017/2018.

3. The 2015/2016 Local Control Accountability Plan (LCAP) for Victor Elementary School District has been available at the District Office since June 5, 2015.

time opened: _____

time closed: _____

Information Items

12. RECEIVE MONITORING REPORT (Mrs. Gonzales)

The board will receive the monthly monitoring report.

13. RECEIVE MONTHLY SUSPENSION REPORT FOR MAY 2015 (Mrs. Benitez)

The board will receive the monthly suspension report.

14. RECEIVE MONTHLY ATTENDANCE RECOGNITION REPORT (Mrs. Benitez)

The board will receive the monthly attendance recognition report.

Consent Items (Items 15-18)

The board will review and approve all consent items listed below (items 15-18). M_____ S_____

V_____

15. Approve Minutes of the May 27, 2015, Regular Board Meeting

(click on Minutes in the left column, then select date)

16. Approve District Warrants Report

17. Act to Approve Site Plans for 2015-2016 for all VESD Schools

18. Approve Donation of \$200.00 from Westat for Brentwood School to be used for instructional materials

ACTION ITEMS

19. ACT TO APPROVE LEA PLAN GOAL 2/TITLE III ANNUAL BUDGET UPDATE (Ms. Clark)

Local Education Agencies (LEAs) in Year 4+ improvement status under Title III may address the requirements by updating their LEA Plan Goal 2 (goals are aligned to supplemental actions/services for English Learners) and by developing a projected budget for the subgrant year that links Title III expenditures to the curriculum changes the LEA plan. The updated budget outlines projected expenditures for new Title III funding along with carry over from the 2013-14 school year.

The recommended action is to approve the LEA Plan Goal 2/Title III annual budget update as presented.

M_____ S_____ V_____

20. ACT TO APPROVE 2015-16 EARLY PRIMARY PROGRAM RESOLUTION #15-07 (Ms. Clark)

This resolution complies with Education Code 8970 and will allow the district to extend the amount of instructional time to students in kindergarten through third grade in order to assist each student in meeting state standards. The resolution will help us implement common minimum days in the district by extending the school day for all kindergarten students so their school day will be the same length as the school day for 1st – 6th graders. In addition, this resolution will allow schools to implement an extended day kinder program.

The recommended action is to approve Resolution 15-07 as presented.

M_____ S_____ V_____

21. ACT TO APPROVE RESOLUTIONS 15-10, 15-11, AND 15-12, AUTHORIZING 2015-2016 SPENDING DETERMINATIONS OF THE EDUCATION PROTECTION ACCOUNT (EPA) FUNDS (Ms. Jauregui)

Article XIII Section 36 of the California Constitution establishes an annual requirement for Board action determining how monies received from the Education Protection Account will be spent by the District and its charter schools. In compliance with this requirement the District has determined, as reflected in Resolution #15-10 for VESD, #15-11 for Mountain View Montessori, and #15-12 for Sixth Street Prep, to spend the monies received on instructional salaries.

The recommended action is to approve Resolution 15-10 for VESD, 15-11 for Mountain View Montessori, and 15-12 for Sixth Street Prep authorizing spending determinations of the Education Protection Account (EPA) for 2015-2016, as presented.

M_____ S_____ V_____

22. APPROVE AGREEMENT AND MEMORANDUMS OF UNDERSTANDING WITH VETA (Mrs. Mills)

Through negotiations, an agreement has been reached with Victor Elementary Teachers Association (VETA) and approved by unit members. Provisions for an agreement by and between VESD and VETA include changes to the following articles:

I. Article XIII: Compensation

- Compensation for the 2014-2015 school year:
 - o 5% retro to July 1, 2014 on-schedule salary increase
 - o 1% retro to July 1, 2014 off-schedule one-time bonus to be applied after the 5% on-schedule retro to July 1, 2014
- Increase longevity increment from \$1,000 to \$3,000 effective July 1, 2014

II. Article V: Working Time, B. Service Week

- Language changed for Friday PM planning days
 1. Unit members shall attend a maximum of one compulsory principal meeting a week which shall last no longer than one hour and fifteen minutes and a maximum of two parent visitation nights per year.
 2. Friday PM planning days will be used for collegial planning to advance student learning, professional responsibility, and district staff development.
 3. The first Friday of each month that school is in session will be used for district staff development based on Program Improvement needs and/or district survey results.
 4. The remaining Fridays will be split equally between collaboration and professional responsibilities. Grade level teams shall provide brief feedback for each Friday PM planning day

to the principal.

5. The district and VETA negotiations teams will meet yearly to schedule the days on the calendar. For the 2015-16 school year, the district staff development dates will be 9/4, 10/2, 11/6, 12/4, 1/8, 2/5, 3/4, 4/1, and 5/6.

III. Article XVI: Evaluation

- Updated entire article and evaluation forms

Memorandum of Understanding: Speech Language Pathologist

- The purpose is to establish guidelines for caseload, mentoring, and recruitment.

Memorandum of Understanding: Voluntary Common Core State Standards (CCSS) professional development

- Voluntary professional development based on CCSS.

District is continuing to fully pay health and welfare benefits.

The agreement and the memorandums of understanding between Victor Elementary School District and Victor Elementary Teachers Association were created by district and VETA negotiators using the Interest Based Bargaining approach and a neutral facilitator. VETA held a ratification vote on June 2, 2015 and was approved with vote of 217 yes votes and 0 no votes.

The recommended action is to approve the agreement and the memorandums of understanding between VETA and VESD as presented.

M_____ S_____ V_____

23. ACT TO APPROVE VETA AB 1200 DATED MAY 27, 2015, COMPENSATION AND LONGEVITY INCREMENT (Mrs. Mills)

The AB 1200 financial report is required to be completed when any additions, deletions or modifications have been made to the VETA Agreement. The VETA AB 1200 was posted for public viewing for 10 working days. It is presented to the Board of Trustees for approval.

The recommended action is to approve the VETA AB 1200 dated May 27, 2015, as presented.

M_____ S_____ V_____

24. ACT TO APPROVE CLASSIFIED TENTATIVE AGREEMENT (Mrs. Mills)

A tentative agreement was reached by the district and CSEA negotiators using the Interest Based Bargaining approach and a neutral facilitator. CSEA held a ratification vote on June 8, 2015. By a majority vote, the tentative agreement listed below was approved by the bargaining unit members.

1. The district agrees to continue to pay full-time unit member costs for health insurance for 14/15 and 15/16.

2. The classified salary schedule shall be increased by 3% retroactive to July 1, 2014.

3. Unit members shall also receive a 3% off-schedule (bonus) for school year 14/15, retroactive to July 1, 2014. This off-schedule payment shall be applied after the 3% increase to the Salary Schedule in number 2 above.

4. Members shall receive the off schedule payment and retroactive salary in one lump sum on the June 2015 pay warrant, if possible. If not, then the payment will be included with the August 2015 pay warrant.

5. An additional step ("M") of 3% shall be added to the salary schedule for unit members with 25 or more years of service, effective July 1, 2015.

6. The district agrees to provide 6 hours of pay for part-time unit members to complete mandatory district safety training.

The recommended action is to approve the tentative agreement between CSEA and VESD as presented.

M_____ S_____ V_____

25. ACT TO APPROVE CSEA AB 1200 DATED MAY 27, 2015 (Mrs. Mills)

The CSEA AB 1200 financial report is required to be completed when any additions, deletions or modifications have been made to the CSEA agreement. The CSEA AB 1200 was posted for public view for 10 working days. It is presented to the Board of Trustees for approval.

The recommended action is to approve the CSEA AB 1200 dated May 27, 2015, as presented.

M_____ S_____ V_____

26. ACT TO ESTABLISH NEW CLASSIFIED POSITIONS (Mrs. Mills)

To better serve the needs of the district due to an additional site, general growth, and workload we determined there is a need to establish one 8-hour grounds person position, one 8-hour general maintenance I position, and one 8-hour maintenance electrician position.

The recommended action is to approve one 8-hour grounds person position, one 8-hour general maintenance I position, and one 8-hour maintenance electrician position.

M_____ S_____ V_____

27. ACT TO APPROVE SALARY INCREASE FOR CONFIDENTIAL EMPLOYEES (Mrs. Mills)

Ten of eleven confidential employees of Victor Elementary School District met with Maureen Mills, assistant superintendent, personnel services on Wednesday, June 03, 2015, and have come to an agreement on salary issues. The terms of the salary increase for confidential employees are as follows:

1. The district agrees to continue to pay full-time confidential employee costs for health insurance for 14/15 and 15/16.
2. The confidential salary schedule shall be increased by 5% on schedule, retroactive to July 1, 2014.
3. Confidential employees shall also receive a 1% off-schedule (bonus) for school year 14/15, retroactive to July 1, 2014. This off-schedule payment shall be applied after the 5% increase to the salary schedule in number 2 above.
4. An additional Step ("M") of 5% shall be added to the salary schedule for unit members with 25 or more years of service, effective July 1, 2015.

The recommended action is to approve a 5% on schedule and a one-time 1% off schedule salary increase for confidential employees and the additional step of "M" on the confidential salary schedule.

M_____ S_____ V_____

28. ACT TO APPROVE TWO ADDITIONAL SCHOOL PSYCHOLOGIST POSITIONS (Mrs. Mills)

In the past year, we have analyzed caseloads and reviewed foster youth data. We have determined the need to add two additional school psychologists in order to meet the increasing needs of our students.

The recommended action is to establish two new school psychologist positions effective July 1, 2015.

M_____ S_____ V_____

29. ACT TO APPROVE PSYCHOLOGIST COMPENSATION (Mrs. Mills)

It is recommended for the 2014/2015 school year, a 5% retro on-schedule salary increase and a 1% retro off-schedule bonus to be applied after the 5% on schedule.

The recommended action is to approve the updated salary schedule for psychologists which reflects a 5% increase retroactively to 7/1/14 and the one-time off schedule payment of 1% calculated after the 5% salary increase for the 2014/2015 school year.

M_____ S_____ V_____

30. ACT TO APPROVE BID FOR ASPHALT REPAIRS AT VARIOUS SCHOOL SITES WITH SPECIAL CIRCUMSTANCES (Mr. Etter)

The required process of accepting bids for asphalt repairs at various school sites has been completed. Of the four contractors who attended the required job walk, only one successfully completed the prequalification process. No bids were received for the project. Legal council has recommended the district negotiate a contract with the only acceptable contractor, Robert R. Yeghoian Co., Inc.

The recommended action is that the board make a finding that no qualified bids were received and that further competitive bidding would not produce an advantage for the district, authorizing Debbie Betts, assistant superintendent of administrative Services, to sign a negotiated contract and other documents relating to the asphalt repair project.

M_____ S_____ V_____

Recess:

The board will take a brief recess before entering closed session.

CLOSED SESSION

31. PUBLIC EMPLOYMENT/RELEASE/RESIGNATION: Act to Approve Personnel Reports #15-15 with Addendum(s)

32. CONFERENCE WITH LABOR NEGOTIATORS

District Representative: Maureen Mills

Employee Organizations: V.E.T.A. and C.S.E.A.

33. REVIEW BOARD SELF-EVALUATION

34. PUBLIC EMPLOYMENT: Review superintendent evaluation

REGULAR SESSION - REPORT OUT TO PUBLIC ON CLOSED SESSION ACTIONS

The board will return to regular session to report out to the public on any actions taken in closed session.

Adjournment

Time Adjourned: _____

M_____ S_____ V_____